



CAR PARK FOR EXHIBITORS

10.04.2024 (WEDNESDAY) – MAIN ASSEMBLY DAY

On this day car park at the venue is free of charge and open during following hours: 7.30 a.m. – 8.30 p.m.

Please inform your company representatives about your stand number and venue plan (with assembly doors for unloading marked on it – in attachment). All door marked on plan (W1 – W10, D1 – D9) will be open and available. It is forbidden to park on evacuation door and fire roads.

After unloading is finished, please move your car to the car park in front of the exhibition hall main entrance.

The proper functioning of the parking lot will be supervised by parking and security services, so please follow their instructions.

Please note that EXPO KRAKÓW is situated on level “0” – there is no ramp or stairs around it.

Parking in front of gates and fire exits is prohibited.

11-13.04.2024 (THURSDAY-SATURDAY) – EXHIBITION DAYS

I. Car park at EXPO Kraków

Car park will be available for exhibitors only during the following hours:

11.04.2024 (Thursday), 7.30 - 18.30

12.04.2024 (Friday), 8.30 - 19.30

13.04.2024 (Saturday), 8.30 – 19.30

Parking your car at EXPO Kraków car park will be possible **by using:**

a) a magnetic parking card. Parking cards will be distributed only to Exhibitors who paid registration fee.

- Up to 50 m² of exhibition space- 1 parking card,

- from 51 m² to 100 m² of exhibition space - 2 parking cards,

- above 101 m² of exhibition space - 3 parking cards.

Please collect it in RECEPTION DESK together with badges. No duplicates will be issued so please do not lose your parking card.

Parking card are programmed only for exhibition dates. After these dates they are not valid. The use of the card is alternate (entry/exit). Losing your parking card will result in lack of ability to enter or leave parking lot free of charge.

We do not sell additional parking cards.

After the end of the event (13.04.2024, Saturday, after 5 p.m.), magnetic cards should be returned to the security officer when leaving the EXPO Krakow area.

b) a parking ticket – issued at the parking machine at the gate

Free parking time at EXPO KRAKÓW is 30 minutes. Then you should pay for your ticket in the parking meter near the EXPO entrance. 1 day parking ticket cost 30 PLN (the daily rate applies, not the hourly rate). When you leave the parking your parking ticket is no longer valid, so you can't use it again same day.

Payment can be made:

1. at parking machines located at the main entrance to the facility - payment in cash only;
2. at ticket offices - payment in cash or by card.

UNLOADING POINT:

During the fairs (11-13.04.2024) you can deliver goods to your stand **ONLY by the UNLOADING POINT**, that is situated at the EXPO back, between the exhibition halls – please check the parking plan. There will be 100 PLN deposit taken while accessing the UNLOADING POINT for maximum 60 minutes. **In case of exceeding one hour, the deposit will not be returned.**

Please note that all the other doors on exhibition halls are ONLY the evacuation doors, they are monitored and connected to the alarm system.

II. IF YOU ARRIVE TO THE EXHIBITION ON THURSDAY MORNING (11.04.2024)

Stand assembly is possible only between 8.00 – 10.00.

- ✓ Exhibitors who didn't get their parking cards on the assembly day (10.04) – please take a parking ticket at the gate
- ✓ You should go to the exhibition reception to get badges, parking card ect.
- ✓ Parking card will work while leaving the parking lot, so you can get rid of parking ticket taken earlier. The next day, apply the card to the machine, which will automatically open the entry barrier. The cards are programmed for exhibition days only and operate in an alternating manner (entry/exit).
- ✓ It is necessary to have a badge during the exhibition
- ✓ To unload your goods please use the unloading point (see exhibition plan in attachment)

If you have any questions, please email me (szczesna@targi.krakow.pl).

Best regards,

Monika Szczęsna
Event Manager